



**Dromore Central Primary School**  
**25 Mossvale Road**  
**DROMORE**  
**BT25 1DG**

**Tel: 028 9269 2134**

**Principal: Mrs H M Bentley BEd (Hons) PQHNI**

1<sup>st</sup> March 2024

Dear parents/guardians,

**Nomination of Parent Representatives to the Board of Governors for the 2024-2028 term of office**

Approximately every four years, we reconstitute our Board of Governors. This is an important body responsible for many aspects of the management of the school. To meet our quota, we require four parents to be nominated and voted for by the parent body. Mr Noel Culbert has been in position for the past 6 years and is willing to remain in post.

The first stage of this process is that we ask you to consider whether this is a role that would interest you and if you have a skill set which would be beneficial to the management of the school.

If you are interested and willing to serve on the Board of Governors, please complete the attached Application Form, providing us with as much information as possible – we will share this form with all parents so that they can make an informed choice with their voting. You are also asked to provide the names and details of two existing parents who are willing to propose and second your nomination. All forms should be returned by **Friday 15<sup>th</sup> March 2024**.

Please note the following key points:

- i. Both parents of a pupil attending Dromore Central PS are entitled to stand for election.
- ii. Both parents of a pupil attending Dromore Central PS are entitled to a vote.
- iii. In accordance with the Scheme of Management of Controlled Schools, "a person, other than the Principal or a teacher elected in accordance with the relevant provisions of Schedule 4 to the 1986 Order, who is employed for gain solely in the school or, for the purposes of non-school activities shall **not** be a member of the Board of Governors of the school.

May I take this opportunity to ask you to consider supporting this important aspect of school life through either being willing to stand for election or encouraging other members of our school community to do so.

Yours faithfully,

H M Bentley  
Principal

**Application Form for Parent Representative**  
**on Dromore Central PS Board of Governors**

To help other parents make an informed decision regarding the appointment of parent representatives on our Board of Governors, please tell us about the knowledge, skills and/or experience you would bring to the post.

|   |  |
|---|--|
| <b>General Skills &amp; Experience:</b><br>(e.g. human resource management and employment issues, planning and direction setting, health and safety, risk assessment, legal issues etc.)                              |  |
| <b>Financial/Numerical Skill &amp; Experience:</b><br>(e.g. financial management such as accountancy, budgeting/auditing, the ability to understand and analyse data).  |  |
| <b>Services for Children &amp; Young People:</b><br>(e.g. working or volunteering with children/young people, involvement with the local community, knowledge or understanding of the education system in N. Ireland) |  |
| <b>Other Skills &amp; Experience:</b><br>(e.g. a willingness to learn and attend training, the ability to work as part of a team and take collective responsibility for decision-making, communication skills)        |  |
| <b>Outline your reasons for wanting to become a school governor:</b>  |  |

Name: \_\_\_\_\_ Name of Pupil(s): \_\_\_\_\_

**Nomination Form for the Election of Parent Representatives**  
**to the Board of Governors of Dromore Central Primary School**  
**for the term of office 2024-28**

We, the undersigned, propose and second \_\_\_\_\_ as a parent representative on the Board of Governors of Dromore Central PS for the term of office 2024-2028.

|   | Name(s) of pupil(s) |
|---|---------------------|
| <b>Proposer (Parent)</b><br><br>Signed: _____<br><br>Print Name: _____<br><br>Contact Telephone Number:<br>_____<br><br>Email address:<br>_____<br> |                     |
| <b>Seconder (Parent)</b><br><br>Signed: _____<br><br>Print Name: _____<br><br>Contact Telephone Number:<br>_____<br><br>Email address:<br>_____<br> |                     |

I agree to stand for the election to the Board of Governors of Dromore Central PS:

| Parent:   | Name(s) of pupil(s) |
|---|---------------------|
| <b>Proposer (Parent)</b><br><br>Signed: _____<br><br>Print Name: _____<br><br>Contact Telephone Number:<br>_____<br><br>Email address:<br>_____<br> |                     |